



Greenvale School
Waters Road
Catford
SE6 1UF

Tel: 0208 465 0740
Email: admin@greenvaleschool.co.uk
Website: greenvale.lewisham.sch.uk

Headteacher: Lynne Haines
Deputy Headteacher: Elizabeth Smith

LH/rvc

10 September 2021

Dear Parent/Carer,

We will be holding telephone and Zoom interviews with teachers to discuss your son/daughter's progress, on the evening of **Wednesday 22nd September 2021**.

To enable us to fit in all those who would like to have an appointment, the calls will be 10 minutes long and will take place between **3.40pm and 5.30pm via the telephone or Zoom depending on your preference (indicate below please)**.

If you would like to speak to your child's class teacher, please complete the slip below and return it to school as soon as possible.

Lynne Haines
Headteacher.

Name of student:.....

I would/would not like to speak to my son/daughters class teacher.

I/we would prefer Zoom ☐ or I would prefer a telephone call ☐ (please tick your preference)

I/We would prefer to be called between

3.40 – 4.40 (1st/2nd) ☐

4.50 – 5.30 (1st/2nd) ☐ (Last call will be at 5.30pm)

And the number/email to contact me on is.....

Name Signed.....

Please indicate your first and second choices.

At Greenvale School the welfare and safety of all our students is important to us. We will follow up all issues or concerns as per our safeguarding policy.