



JOB DESCRIPTION

Class Teacher

Reporting to the Headteacher

We are committed to promoting the safety and wellbeing of children and young people.

The successful applicant will be required to have a DBS check and an overseas check if applicable.

Main Purpose of the job: To teach students within the school which provides Secondary Education to young people with severe learning difficulties.

To undertake the duties of a teacher as defined within the Teachers Pay & Conditions Document.

Specific Duties

1. To undertake a major teaching commitment within the school. In response to the needs of the school this will be as a class teacher which includes:

- Leading a Class team
- Planning, teaching, recording and reporting for the class and group subjects
- Responsibility for the learning environment and resources for the class

2. As a curriculum subject co-ordinator

- take the lead in initiating consultation with staff to prepare, review and agree the school's policies for a curriculum subject which will deliver National Curriculum requirements and meet the wider curricular needs of the students
- take an overall responsibility for the effectiveness of teaching and learning in this curriculum area
- Maintain a subject co-ordinator's file
- monitor planning and recording in a curriculum subject (within the overall school pattern and policy for appraisal)
- ensure appropriate schemes of work are in place to deliver the school's policy
- work co-operatively with the key stage Co-ordinators to ensure appropriate systems are in place for recording, assessing and reporting students' achievement in a curriculum subject



- consult with staff to establish the teaching resource needs for a curriculum subject and manage the purchase and availability of those resources within the constraints of the designated budget
- advise the person responsible for staff development of staff training and development needs
- be aware of local and national external factors relating to the effective teaching of a curriculum subject and communicate these to staff as appropriate and necessary
- give advice to the headteacher and governors on the teaching of a curriculum subject within the school
- be available to advise and support staff on the teaching of a curriculum subject
- contributing to the development of other curriculum areas, with particular reference to the influence of a curriculum subject

3. In common with all staff:

- To participate in appraisal processes
- To keep a brief diary, note of work carried out in non-contact time.
- To contribute to the school's staff development programme including staff meetings and induction.
- To contribute to, support and implement the school's development plan
- There is an expectation that all staff will implement the school's Equal Opportunity Policy when carrying out their duties and have a responsibility to develop practice in line with it.
- Follow procedures detailed in KCSIE and the school safeguarding policy