

Headteacher: Lynne Haines

Deputy Headteacher: Elizabeth Smith

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Tuesday 23rd April

Dear Parents/Carers

My name is Liz, and I am the Deputy Headteacher at Greenvale School. I will be leading on the transition for your son/daughter, and will be working with their primary school to ensure a smooth and successful transition.

**Transition tours and workshops**

I will be arranging tours and workshops at Greenvale school in June/July for your son/daughter. All visits will be within school hours, and be supported by your current son/daughters school.

**Moderation and multidisciplinary meeting**

I will be arranging for teachers and therapists to meet in June to hand over information.

**Coffee morning**

On Tuesday 11th June from 10.30am -11.30am there will be a coffee morning at Greenvale School for parents/carers and families of those coming to Greenvale in September. Lynne will give a short talk, and there will be chance to ask any questions and meet other key staff.

**Tours**

If you have not already been to visit Greenvale, or would like to visit again, please call the number above to arrange a tour.

We are very much looking forward to working with you and your sons/daughters over the coming years.

Kind regards



Liz Smith

Deputy Headteacher