

Designated Safeguarding Leads (DSLs) and Deputy Designated
Safeguarding Leads (DDSLs) | 2026-27

STUDENT SAFEGUARDING CONCERN: tell a DSL/DDSL immediately and record on CPOMS. If there is immediate danger, call 999. See Page 2 for the reporting flowchart.

DESIGNATED SAFEGUARDING LEADS (DSLs)



Aaron Collins
DSL - Mayow Road



Ashleigh Cannon
DSL - Waters Road

DEPUTY DESIGNATED SAFEGUARDING LEADS (DDSLs)

MAYOW ROAD



Lina Avila
Glade Provision



Emily Garside
Key Stage 5 - Mon-Thurs



Kate Cooper
Key Stage 5 - Friday

WATERS ROAD



Jennifer Marzetti
Key Stage 3



George Gill
Key Stage 4

CROSS SITE



Katie Denton
Cross Site



Lisa Robinson-Jones
Cross Site

CONCERNS OR ALLEGATIONS ABOUT AN ADULT WORKING / VOLUNTEERING WITH CHILDREN

REPORT IMMEDIATELY - DO NOT INVESTIGATE.



**STAFF / VOLUNTEER /
CONTRACTOR**
Katie Denton
Headteacher (DDSL)
020 8465 0740



CONCERN ABOUT HEADTEACHER
Tim Warner
Chair of Governors

LOCAL AUTHORITY DESIGNATED OFFICER (LADO)

Caroline Aitken | 020 8314 7280

LewishamLADO@Lewisham.gov.uk

Contact/seek advice where an allegation indicates harm, a possible criminal offence, risk of harm or unsuitability to work with children.

If unavailable: FFCP 020 8314 6660.

SAFEGUARDING LINK GOVERNORS

Rachael Hamilton

WHAT TO DO IF YOU ARE WORRIED ABOUT A STUDENT

Greenvale School safeguarding reporting flow | 2026-27

IMMEDIATE DANGER?

Call 999. Do not wait for the flowchart or for a DSL/DDSL to become available.

1 REPORT + RECORD IMMEDIATELY

YOU ARE NOT EXPECTED TO MANAGE A SAFEGUARDING CONCERN ALONE.

During school hours a DSL or DDSL will always be available to discuss safeguarding concerns. Contact them at the earliest opportunity - they will support you through the process.

- Record the concern factually on CPOMS and alert the DSL and relevant DDSL.
- Do not investigate and do not wait for proof.
- If immediate action is needed, do not delay while seeking support.



2 DSL/DDSL REVIEWS THE CONCERN

- Consider the student's voice and communication needs, current risk, previous concerns, family/context and any allocated practitioner or social worker.
- Parents/carers are normally involved where this can be done safely. Do not contact them first if this could increase risk, cause harmful delay or compromise a safeguarding enquiry.
- Use professional judgement and consult Lewisham FFCP if the level of need or risk is unclear.



3A SUPPORT / MONITOR IN SCHOOL

- Set clear actions, a named person and a review timescale.
- Continue recording on CPOMS.
- If concerns persist, worsen or support is not improving things, the DSL/DDSL reviews and considers consultation or referral.

3B CONSULT / REFER TO FFCP

- Families First Contact Point (FFCP; formerly MASH).
- 020 8314 6660 | MashAgency@lewisham.gov.uk | Mon-Fri 9am-5pm.
- Children's Emergency Duty Team out of hours: 020 8314 6000.
- If there is an allocated Family Help and Care practitioner/social worker, contact them promptly - but do not delay urgent FFCP/999 action.

3C CHILD PROTECTION / URGENT ACTION

- Under 18 and suffering, or likely to suffer, significant harm: contact FFCP immediately.
- Immediate danger: 999.
- Action must not be delayed because a colleague or another professional is unavailable.



4 RECORD THE DECISION, ACTION AND RATIONALE

DSL/DDSL records the outcome on CPOMS, makes sure actions are followed through and reviews the concern until it is resolved or transferred to the appropriate service.

LEWISHAM FAMILY HELP CONTINUUM OF NEED 2025-27

Quick reference - professional judgement applies. This is a continuum, not a tick-list.

FAMILY INFORMATION

Universal or single-agency support, including low-level additional needs. No referral required.

FAMILY ADVICE

Additional or multiple needs requiring coordinated support. Consent-based. May include Family Thrive.

FAMILY HELP

Higher or more complex unmet needs, or emerging risk. FFCP may be needed; a Family Help assessment and Lead Practitioner may coordinate support.

CHILD PROTECTION

Suffering or likely to suffer significant harm. Contact FFCP immediately; call 999 where there is immediate danger.

STUDENTS AGED 18+

- Use the same internal route: tell DSL/DDSL and record on CPOMS.
- If adult safeguarding criteria are met: Lewisham Adult Gateway 020 8314 7777 (Option 1) | gateway@lewisham.gov.uk.
- Adult safeguarding out of hours: 020 8314 7766. Immediate danger: 999.

IF YOU ARE UNSURE - ASK.

Safeguarding is everyone's responsibility. NSPCC Whistleblowing Advice Line: 0800 028 0285 | help@nspcc.org.uk